



St. Vincent's Catholic Primary School

St. Vincent Street, Marylebone W1U 4DF

Headteacher: Miss M. Coleman

Tel: 020 7641 6110 FAX: 020 7641 6116 email: office@stvincentsprimary.org.uk

web: www.stvincentsprimary.org.uk

Nursery All Day Services Contract 2018-19

Nationally, children are entitled to fifteen hours per week fully funded nursery provision which means that children are present in our Nursery every morning. They will attend school from 8:55 a.m. to 12:15 p.m. This is above their entitlement to enable your child to eat lunch at school with their peers before being collected (a hot meal can be paid for or your child can eat a packed lunch).

Some families are eligible for 30 hours free childcare funding which provides their child with a full time place. Please do check your eligibility for government funding on the childcare choices website www.childcarechoices.gov.uk If you are successful, please inform the school of your code and complete the Parental Declaration Form which you can find on the school website.

If you are not eligible for government funding, we offer parents of morning children the option of 'topping up' their morning place and buying into our all-day programme. This will enable your child to stay in school for the afternoon session which will end at 3:15 p.m. The cost will be £100 per week and is purely to cover the costs of the provision. If you would like to take advantage of this offer please read the conditions below, sign and return to the school office.

DEPOSIT: a cash deposit of £100 is required prior to commencing the All Day services. Parents' attention is drawn to the terms and conditions below with regard to the return or forfeiture of the deposit.

Terms and Conditions governing All-Day Services provided by St. Vincent's Catholic Primary School Nursery

- Parents shall pay St. Vincent's Catholic Primary School a cash deposit of £100 on acceptance of the All Day Services sessions.
- Families must commit to an all-day place at the start of each term.
- The deposit shall be returned to the Parents after the Child's final session provided all Fees owing have been paid.
- The cost for the All-Day Services is £100 per week. Payment will be required regardless of sickness or authorised absences.
- You may be entitled to child care tax credit for help towards the cost of this approved childcare. Please see <https://www.gov.uk/working-tax-credit/eligibility> for more details - this would be a matter between you and the tax credit office and not something with which the school would be involved.
- Payment can be made by Parent Pay. The school office will send parents a letter with the activation code to set up their account.
- Payment can be made annually, termly or weekly.
- Failure to pay in advance will result in your child losing their afternoon place.
- Termination shall also result in forfeiture of the deposit.
- If the school is unable to offer Extended Day Services due to circumstances beyond its reasonable control, fees for the sessions cancelled will be refunded.

By signing below you agree that you have read and understood the contract and above terms and conditions and agree to them.

Name of child: _____

Parent / carer signature: _____ Date: _____

Headteacher signature: _____ Date: _____



Together Through Christ We Grow and Learn

